



FEB 2026

# ATTENDANCE NEWSLETTER



## GETTING A GREAT START TO THIS HALF TERM

Welcome to our first Attendance newsletter for the Spring term.

We want to work together with you in supporting getting all our children into school in order to give them the best possible start in life. Our Attendance as a school currently stands at **94.25%**.

This is below what is expected Nationally.

We are aiming for at least **97%**.

We can all help to achieve this in getting our children in school every day and on time.

## Class Attendance for the first half of the Spring Term

Classes	Last Term
N Seedlings	93.9%
R Cherry	96.6%
R/1 Birch	90.5%
1 Ash	96.8%
2 Pine	94.2%
2 Maple	92.8%
3 Elm	93.7%
3 Juniper	93%
4 Aspen	93.6%
4 Cypress	94.7%
5 Cedar	96.6%
5 Chestnut	93%
6 Oak	95.9%
6 Redwood	95.9%
Wren	87.5%
Robin	95.1%

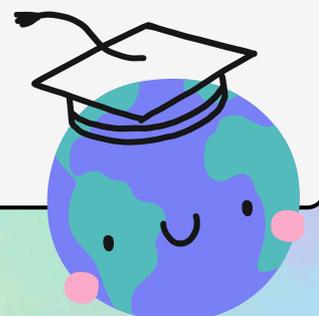
Winners for best class attendance last half term.

Congratulations to:  
In KS1 - **1 Ash 96.8%**  
and  
In KS2 - **5 Cedar 96.6%**

We are committed to giving your child the best possible start in life. Our curriculum is the best it can possibly be to enable our children to achieve their full potential. Our Y6 SAT in 24/25 results were amazing and above National Averages across all subjects.



**MOMENTS  
MATTER,  
ATTENDANCE  
COUNTS.**





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## Parent Roles and Responsibilities

<p>Make sure your child attends every day!</p> <p><b>97% is our whole school target!</b></p> 	<p>Notify the school as soon as possible on the first day of absence (by phoning the school office). This will be followed by a phone call if a voicemail is left.</p> 	<p>Try to make all medical appointments (Doctors, dentist and hospital out of school time).</p> 
<p>Discourage your child from staying overnight with friends during the week. This sometimes leads to them both being late (or not attending at all) the next day.</p> 	<p>Talk positively about going to school. Encourage your child to take responsibility for being on time for school ensuring they have a realistic bedtime and will not be too tired to get up in the morning for school.</p> 	<p>Work with the school and local authority to help them understand their/your barriers to attendance.</p> <p>Proactively engage with support offered to prevent the need for more formal support.</p> 
<p>Come into school if invited to attend a meeting to speak to us. If you have an attendance contract /targets ensure that you undertake the actions that have been agreed.</p> 	<p>Monitor your child's internet and social media use to ensure that they are not experiencing any difficulties that may prevent them from wanting to attend school.</p> 	<p>Leave of absence during term time is not a parental right. If there are special circumstances please contact the Head Teacher and complete the correct school documentation and a decision will be made if the absence can be authorised or not.</p> 



Mrs Stratford



Mrs Whitehouse



Ms Barry



Mrs Walker



Mrs Wade



Mrs Archer

### Meet Our Attendance Team

**Mrs Wade** - Designated Attendance Lead and Pastoral Care Manager

**Mrs Whitehouse** - Deputy Headteacher

**Mrs Stratford** - Head Teacher

**Mrs Wade** - Pastoral Care Manager Leadership Team

**Mrs Walker** - Business Manager

**Mrs Archer** - Office Admin

**Miss Barry** - Office Admin

**You may meet us if we come out to your home or ring you to support you in getting your child in to school.**

## **Reporting a child's absence to school**

Can parents please notify school as soon as possible whether their child is going to be absent from school. This would generally be on the morning of the absence.

As part of our safeguarding procedures and first day absence response we will ring any parents who we have had no reason for absence. If your attendance falls below 90% we may still ring you even if you have left a reason for absence. This is a supportive communication to see if there is any more we can help .

If your child is off more than one day you will still need to update school every day of the absence.

## **Exciting opportunities for rewards this half term**

Look out for new incentives near the end of the term for attendance which will include rewards for the best class attendance for this half term.

100% individual children's stickers for this half term and the chance of a daily reward for the last week.