



Huyton with Roby CE Primary School

Charging Policy

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Date of Policy: Summer 2022

Review Date: Summer 2022

Signed.....on behalf of
governors.

Date of Signature.....

The Governing Body recognises the valuable contribution that the wide range of additional activities, including excursions, residential experiences and clubs can make towards personal and social education. Huyton with Roby Primary School aims to promote and provide such activities, both during the school day as part of a broad and balanced curriculum for the pupils and as additional optional activities.

Projects and pursuits requiring additional funding are regarded as an integral aspect of the corporate life of the School. Financial contributions may be requested depending on the nature and cost of the activity, however pupils should not be debarred from such activities as a consequence of their parents' inability to finance their participation.

Guidelines

- The school will not levy any charges for routine activities, which occur wholly, or mainly within the school hours except for transport costs.
- The financing of special educational visits of a specific or general nature that take place whether in or out of School but within the School timetable, will rely entirely upon voluntary contributions from parents.
- No child will be disadvantaged or excluded from any activity because parents refuse or are unable to make a voluntary contribution. However, if sufficient resources are not available, the school will have to cancel any planned venture if it is not financially viable.
- When activities that do require extra financing are planned, parents will receive advance notice of the event including details of voluntary contributions. The School will, when advertising a specific activity, request parents to signal their intention, usually on a pro-forma, whether or not they wish their child to participate and whether or not they are willing to make a voluntary contribution.
- In the event of the visit being a whole day's duration, pupils in receipt of free school meals will be provided with packed lunches.
- The school will maintain detailed records of income and expenditure in respect of all education visits.
- No charges will be made for educational activities that occur outside school hours when such activities are part of the school's statutory duties regarding the delivery of the National curriculum or the Religious Education of Pupils.

Optional activities

When optional activities are arranged, these will take place wholly or mainly outside school hours. Participation in any optional activity will be on the basis of parental choice and a willingness to meet such charges incurred.

Residential Visits

In the event of a residential visit being arranged, parents will be given advance notice a payment plan may be offered. If parents have concerns over payments, they are welcome to discuss this with the Head Teacher or Deputy Head Teacher, and this will be reviewed on an individual basis.

Music Tuition

The school engages the support of external instrumental tuition. These sessions are chargeable, and you will be notified of the fees in advance. In most cases the fees are paid directly to the provider in advance in order to secure the lessons.

Extra-curricular clubs

Extra- curriculum clubs operate at various periods during the academic year. Where possible these will be offered by school staff free of charge, however the school reserves the right to make a charge for these clubs if necessary. Where the clubs are taught by external providers, charges will apply. In this case, you will be notified of the cost in advance, and in some cases the fees are paid directly to the provider in advance in order to secure your child's places on the club.

Breakfast Club

The Breakfast Club is self-supporting. Some external funding is given and the parents are required to contribute towards the cost. The current cost to parents and carers, as agreed by the governors of the school is £3.00 per day. This charge is reviewed at the same time as the Charging Policy on an annual basis.

External Services – wrap around provision

The school has the facility to offer spaces/facilities for use to outside agencies for a charge. This is registered as income. Currently Little Angels Nursery hire out the link room for use for Afterschool Provision. The calculation of charges includes a contribution towards additional energy costs for the room still being in use. As at September 2023 this is £95 per week, and is reviewed by Governors.

Damage to school property

The Governors may ask parents to pay for damage to property or school equipment where this has resulted from a pupil's behaviour. Parents may be requested on occasion to pay a nominal amount for books or resources that are lost or damaged accidentally.