

Huyton with Roby C.E.(Aided) Primary School

Job Description

Post Title: Class Teacher

The roles and responsibilities outlined in this post are covered by the latest School Teachers' Pay and Conditions Document.

Main Purpose of the Post

- To be responsible for the education and welfare of the children in your class and be mindful of welfare of other children in Huyton with Roby CE Primary school.
- Contributing to the development of a caring school and community in which there is equality of opportunity regardless of race, gender or disability.
- Securing high successful outcomes for pupils through high quality provision.
- Liaising effectively with colleagues to ensure consistency of approach in teaching and learning.
- Ensuring an active involvement and development of school policies and practice.
- Supporting the creation and implementation of relevant school improvement plans
- Supporting senior leaders in the monitoring and evaluation of the quality of teaching and learning

Key Responsibilities

Culture and Ethos

- Contributing to the distinctiveness of a Church of England school
- Ensuring that the school's mission statement is implicit in the everyday work undertaken
- Contributing to the development of a caring school community with respect and equality of opportunity for all
- Demonstrating high standards of personal integrity, commitment, loyalty, discretion and professionalism.

Teaching and Learning

- Taking responsibility for planning and implementing appropriate work programmes for all children in the designated class, within the framework of national and school policies;

- Planning work for the class in accordance with school curriculum policies and in co-operation with subject and KS leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum;
- Ensuring a close match between the learning experience offered, and the individual needs of the children in the class, so as to give each child an opportunity to achieve to the maximum of his/her capability;
- Making appropriate educational provision for children with SEN and EAL, with support from the SEND Co-ordinator and other specialist advisors.
- Providing children with opportunities to manage their own learning and become independent learners;
- Creating a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation, and discipline;
- Fostering each child's self-image and esteem and establish relationships which are based on mutual respect;
- Arranging for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning;
- Working closely with colleagues to undertake planning and the implementation of agreed schemes of work;
- Assessing children's progress, maintaining records and providing written reports to parents and carers in accordance with school policies;
- Communicating and consulting with parents/carers and with outside agencies, as necessary, about children's progress and attainment;
- Ensuring that the school's aims and objectives in relation to the curriculum, equal opportunities, behaviour and pastoral care are promoted in every day classroom organisation and practice.
- Liaising with staff at all levels as required.
- Taking responsibility for the management of other adults/volunteers in the classroom.
- Taking responsibility for an area of responsibility, e.g. curriculum subject area or area for school development,
- Promoting the teaching of the agreed area of responsibility or subject throughout the school, according to the requirements of the National Curriculum and any other school agreed initiatives;
- In conjunction with senior leaders, being responsible for the implementation, management and review of the school's policy for the agreed area of responsibility or subject area
- Taking responsibility for maintaining and evaluating all material resources with a system of easy accessibility and for ordering resources within an agreed budget in full consultation with senior leaders
- Contributing to a positive ethos in which all children receive a broad, balanced and vibrant curriculum;
- Securing and sustaining high expectations and high quality practice in teaching and learning;
- Assisting in monitoring and evaluating the quality of teaching, learning and standards of pupils' achievement.

- Working with colleagues to provide high quality provision and outcomes for our pupils;
- Developing an innovative and creative curriculum designed around the needs of our pupils;
- Establishing positive working relationships at all levels;
- Contributing and engaging positively with continuous professional development for all staff across the school (where appropriate);
- Supporting the appraisal procedures and using this to develop personal and professional effectiveness.

To undertake any other duties which may, from time to time, be assigned. This job description is not intended to be either prescriptive or exhaustive, but it is issued as a framework to outline the main areas of responsibility at the time of writing.

This job description will be reviewed at least annually. The Head Teacher may modify it after consultation with the post holder at any time to reflect or anticipate changes in the job, commensurate with the salary and job title.

Signed _____

Date ____/____/____