



Huyton with Roby CE Primary School

Charging Policy

Author: Mrs J Walker

Date of Policy: Spring 2017

Date of Ratification: Spring 2017

Governor's Meeting: Ratified at Resources and Business Planning

Review Date: Spring 2018

Signed.....on behalf of governors.

Date of Signature.....

HUYTON WITH ROBY C.E. PRIMARY SCHOOL POLICY STATEMENT ON CHARGING FOR SCHOOL ACTIVITIES.

INTRODUCTION

This document is a statement of the aims, principles and strategies in respect of Charging for School Activities.

It is in accordance with Government legislation and emanates from the School's Mission Statement. Furthermore, it accords with the School's Equal Opportunities Fund.

AIMS

The Governing Body recognises the valuable contribution that the wide range of additional activities, including excursions, residential experiences and clubs can make towards personal and social education and aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the School and as additional activities.

PRINCIPLES

1. Projects and pursuits requiring additional funding are regarded as an integral aspect of the corporate life of the School.
2. Pupils should not be debarred from such activities as a consequence of their parents' inability to finance their participation.

STRATEGIES

1. The school will not levy any charges for routine activities, which occur wholly, or mainly within the school hours except for transport costs.
2. The financing of special educational visits of a specific or general nature that take place whether in or out of School but within the School timetable, will rely entirely upon voluntary contributions from parents.
3. The School will cancel any planned venture if the uptake is insufficient and therefore, financially not viable.
4. No child will be disadvantaged or excluded from any activity because parents refuse or are unable to make a voluntary contribution.
5. When activities that do require extra financing are planned, parents will receive advance notice of the event including details of voluntary contributions.
6. The School will, when advertising a specific activity, request parents to signal their intention, usually on a pro- forma, whether or not they wish their child to participate and whether or not they are willing to make a voluntary contribution.
7. In the event of the visit being a whole day's duration, pupils in receipt school meals will be provided with packed lunches.
8. The School will maintain detailed records of income and expenditure in respect of all education visits.
9. No charges will be made for educational activities that occur outside school hours when such activities are part of the school's statutory duties regarding the delivery of the National curriculum or the Religious Education of Pupils.

OPTIONAL ACTIVITIES

1. When optional activities are arranged, these will take place wholly or mainly outside school hours. Participation in any optional activity will be on the basis of parental choice and a willingness to meet such charges incurred.
2. In the event of a residential visit being arranged, parents will be given eight months advance notice and will be provided with the facility to make weekly contributions towards the costs.

INSTRUMENTAL TUITION

The school currently offers instrumental tuition to pupils at Key Stage 2 under a Service Level Agreement paid by the school. Additional tuition is offered from time to time which is outside the Service Level Agreement and parents are given the opportunity to contribute to these additional lessons.

See attached letters.

CLUB ACTIVITIES

Extra- curriculum clubs and societies operate at various periods during the academic year. Clubs of a sporting nature are largely seasonal and are offered to pupils at Key Stage 1 and 2. In all school based pastimes and pursuits, coaching and tuitions are provided free of charge, as is transport to and from venues and stadia for competitive matches. Clubs run by outside agencies may be charged.

The Breakfast Club is self supporting. Some external funding is given and the parents are required to contribute towards the cost. The current cost to parents and carers, as agreed by the governors of the school is £2.75 per day. This charge is reviewed at the same time as the Charging Policy on an annual basis.

EXTERNAL SERVICE CHARGES

The school offers facilities to outside Agencies, i.e. Link Room Facilities. Charges are made for the use of the Link Room and are registered as income.

Little Angels - £70 per week with effect from 1st September 2017

Calculation of charges includes:

No additional heating charges as still within school opening times.

Lighting charges for link room and kitchen

£ 4 per day.

No cleaning charges as Little Angels staff clean up after use.

Room letting charge from 2.50pm to 5.30pm £10 per day

£ 10 per day

Total = £70 per week.